Date: Monday, February 26, 2024

Time: 6:00 pm

Location: RHJ Library

* **Call to order at 6:02 p.m.:**
  + Introduction of Guests and Executive Committee- In attendance: Lisa Penno, Crystal Hudson, Sara Secrist, Shelley Schofield, Ralph Sorochan, Glenda Grey, Greg Cruikshank
  + Treaty Land Acknowledgement
* **Review of agenda:** Motion by Shelley, Second by Lisa
* **Approve minutes from last meeting:** Motion by Shelley, Second by Greg
* **Standing Business:**
  + - COSC Update- looking to see if anyone wants to attend the AGM on April 26-28th.
    - Teacher Wish List
    - Fitness room equipment- went over 3 quotes to move forward
    - Operating Procedures & PTA Bylaws – Refresh- Crystal suggested putting this in the school newsletter to try to reach more parents and go forward next month depending on feedback.
* **New Business:**
  + - ASCA Conference
* **Administration Report –** Greg Cruickshank
  + Shared fees for next year with discussion about each
  + Returning student registration closed- 448 students registered.
  + Assurance survey- grade 7 parents are encouraged to participate. Students and staff have already completed their part.
  + EIPS survey coming out in March for grade 9 students and parents.
  + Grade 9 Farewell- Miss Essington is surveying students. Stage ceremony on June 7th.
  + Student Parent Teacher Interviews on Wednesday, March 13, 3:30-7:30 p.m.
* **Trustee Report –** Ralph Sorochan- see attached report
* **New Business:** Parent concern over student drop-off and sight lines with busses.
* **Adjournment at 6:42 p.m.:**

Next meeting: March 18, 2024

Date: Monday, February 26, 2024

Time: 6:00 pm

Location: RHJ Library

* **Call to order at 6:43 p.m.:**
* **Review of agenda:** Motion by Shelley, Seconded by Greg
* **Approve minutes from last meeting:** Motion by Glenda, Seconded by Shelley
* **Treasurer’s Report-**
* Account Update- Casino- $8068.61, General- $7818.87
* Thank you from the Fort Music Festival for our scholarship
* **Casino-** no upcoming date yet
* **Fundraising-** 
  + Discussion on options for Fundraising
  + 50/50 Draw details- Greg motioned made to undertake fundraising activities to support the replacement of fitness room equipment. Sara seconded the motion. All in favour, motion passed. The target date for the initiative is April 3rd at the end of the Open House.
  + Crystal will contact Raffle Box, Sara will apply for the Canada Post Grant
* **New Business-** nothing to report
* **Next meeting -** March 18, 2024
* **Adjournment at 7:00 p.m.**

**RHJ Trustee Report – February 26, 2024**

Ralph Sorochan

1) **APPRECIATION** – Thanks to everyone for coming out this evening, in all the snow!

2) **PROPOSED COLLEGIATE IN FORT SASKATCHEWAN** – An information session is being planned for April, where the division will speak to the capacity issues we’re facing in the Fort, what the Division has done and will do in the interim to manage them, our plan for the future as set in the capital plan, and the proposed collegiate model. Stay tuned for details.

3) **ASSURANCE CYCLE** – A number of surveys are sent out each year to provide data regarding EIPS’ performance, needs, and successes. The data, once analyzed, informs the workplan for the following school year, as well as the Division’s Four-Year Education Plan and each school’s individual education plan.

• EIPS Budget survey—completed in December 2023 by staff, families, Grade 12 students and community partners.

• Alberta Education Assurance Survey—to be completed by parents and guardians of students in grades 4, 7 and 10. Teachers and students also complete the survey online at school.

In schools with fewer than 120 students in grades 4-12 and most charter and private schools, surveys are sent to parents and guardians of students in Grade 4 and above. The deadline to complete the survey is **March 1**.

* EIPS Annual Feedback Surveys—to be completed in March by staff, families, and Grade 9 and 12 students.

**4) ANNUAL EDUCATION RESULTS REPORT 2022-23 FOLLOW-UP -** The Board approved EIPS’ *Annual Education Results Report 2022-23*, an Alberta Education reporting requirement that provides school families and community members easy-to-understand information about the Division. It also serves as a mechanism to improve accountability and transparency with local stakeholders. The *Annual Education Results Report 2022-23* features detailed information about how EIPS is doing relative to Alberta Education’s performance measures; how the Division’s supporting students to achieve the best possible outcomes; and its successes, challenges and priorities moving forward. Now approved, the Division has submitted the report to Alberta Education. EIPS has also posted it online and shared it with stakeholders and the Committee of School Councils. To read the report visit, *eips.ca.*

**5) LEVERAGING STUDENT ACHIEVEMENT FUND INITIATIVES** - The Board received for information the Leveraging Student Achievement (LSA) Fund Initiative Report. In total, the LSA fund balance is $101,000—used to support initiatives that focus on student learning needs and equity of student programming. For 2023-24, planned LSA initiatives all focus on junior high literacy and numeracy—areas where the Division still sees the highest level of learning loss since the pandemic. Specifically, the Division intends to hire two lead teachers—one for literacy and one for numeracy—to support EIPS’ junior high schools, working directly with struggling students and with teachers to help plan, develop, deliver and assess lessons to address learning loss.

**6) ALLOCATION OF GROWTH FUNDS** - Superintendent Stoddard presented to the Board for approval a recommendation for allocation of growth funds ($569,000) for the current 2023-24 school year. Growth Funding was provided by the provincial government to support enrolment growth within our province, as the current funding model does not account for growth in September. In the fall budget, EIPS had already addressed growth by providing schools with enrolment increases from spring to fall budgets with an allocation of 65% of the regular allocation. As such, this was additional money for schools to take care of pressing needs. School leaders determined what their primary school needs were and then heard what their entire feeder school needs were. From this, the feeder group allocations were determined. This represents a collective effort of the Division’s leadership on where the funds should be allocated based on an equity lens vs. an equal lens.

7) **2024 ASCA SCHOOL COUNCIL CONFERENCE AND AGM: REGISTRATION SPONSORSHIP** - The Board approved sponsoring the registration fee for school council members to participate in the 2024 Alberta School Councils’ Association (ASCA) School Council Conference and Annual General Meeting on April 26-28—for one member per school council up to a maximum of $5,000. To qualify, members must be part of a school council with an active ASCA membership and apply before the registration deadline, April 8.

8) **FRENCH IMMERSION RECOMMENDATION** – At the January 25 public meeting, the Board of Trustees approved a solution to address the anticipated enrolment pressures in Ardrossan, enhance French Immersion program retention and balance senior high enrolment in Sherwood Park:

• relocate EIPS’ senior high French Immersion program, grades 10-12, to Salisbury Composite High—effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year;

• adjust Strathcona County’s senior high attendance boundaries for Lakeland Ridge to be redesignated to Bev Facey Community High—effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year; and

• adjust the French Immersion junior high attendance boundaries for Cambrian Crossing, to be redesignated to Sherwood Heights Junior High—effective in the 2024-25 school year.

Now approved, EIPS will engage families and staff to develop an implementation plan to ensure a smooth transition for everyone when the changes take effect.

9) **ALBERTA HEALTH SERVICES ADDICTIONS AND MENTAL HEALTH NEWSLETTER -** The February edition of the Alberta Health Services Addiction and Mental Health Newsletter focuses on kindness. Newsletter.

Themes include:

* What is kindness?
* How does kindness benefit you?
* Ways to be kind to yourself
* Ways to be kind to others

**10) CAREGIVER EDUCATION SERIES: FEBRUARY** - Alberta Health Services hosts a series of virtual caregiver information sessions focused on ways to support students’ mental health. The sessions are free and geared toward parents, caregivers, teachers, and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, depression and technology, while teaching leadership skills, communication, resiliency and more. Learn more

**11) NEXT BOARD MEETING** – The next regular Board meeting takes place on March 21, 2024, at 10 a.m. Board meetings are held in the Elk Island Public School boardroom. EIPS also livestreams public Board meetings on its YouTube channel.

12) **DID YOU KNOW?** – EIPS has begun a new series that will periodically be posted to social media, entitled “Did You Know?”